



New Connections Clearance

A. PURPOSE AND SCOPE

To define the processes carried out to test and certify all new service connections to existing water mains.

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C. CHANGES IN THIS DOCUMENT

DESCRIPTION OF CHANGE
No change to document but v2.1 becomes v3.0 on Sharepoint
General update following BJKS review.

D. RECORDS / FORMS / LOGS

REFERENCE	TITLE	LOCATION
FM-QSC-0003	New Connections On-Site Test Log Sheet.	Intranet

E. REFERENCES

REFERENCE	TITLE	LOCATION
QSC-026	On-Site Determination of Chlorine and Ammonia (Check Kit Method).	Intranet
QSC-016	On-Site Determination of Appearance	Intranet
BP 543	Schedule Work	Intranet



F. PROCEDURE

1. Prerequisite

The location of the water main has been confirmed.

The tapping or under pressure connection has been completed.

2. Procedure

2.1. Sample

Open ferrule for a minimum of **1 minute** and run off sufficient water to obtain a representative sample.

Fill a clean sample bottle to its shoulder with water obtained from the ferrule.

2.2. On-Site Tests

Undertake the following on-site tests.

[QSC-016](#) - Appearance

[QSC-026](#) - Chlorine and Ammonia

2.3. Record Results

Record results on [FM-QSC-0003](#) *New Connections On-Site Test Log Sheet*. The completed form is returned to the Local Distribution Depot for storage or data entry onto Work Order [BP 543](#).

If any of the test results are unsatisfactory, inform the **Supervisor**, and **DO NOT PROCEED WITH THE CONNECTION**.