

Permission to carry out works on a public sewer

This form will be used to assess the suitability and competency of an appointed contractor to carry out any works on a public sewer.

South West Water Reference number – WR/ _____

Section 1: Site and contact details

The Site: Details of the site or premises to be connected/works will take place

Site/property address (inc postcode)

The Contractor: Company/individual who will carry out the work

Company (if appropriate) _____	Contact number _____
Name / for the attention of _____	Mobile number _____
Property name / number _____	Fax number _____
Street _____	Email address _____
Village / town _____	_____
City / county _____	Postcode _____
Name of contact on site _____	

The proposed work: Type of work to be carried out

Junction connection	<input type="checkbox"/>
New manhole connection	<input type="checkbox"/>
Connection to existing manhole	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>

Do the CDM Regulations apply

Yes / No

Section 2: Classification of space

Please find below a guide to identify the classification of the confined space and the activities which must be assessed prior to working on the public sewer. If an Access Certificate is required, the type of confined space should be clearly identified in your Method Statement.

All of South West Waters manholes, inspection chambers and excavations onto sewer pipes are classified as confined spaces and are rated as Zone 2 under the 'Dangerous Substances and Explosive Atmospheres Regulations' (DSEAR)

All connections, whether low, medium or high risk, must be inspected by a South West Water Inspector.

YOU MUST NOT COMPLETE ANY WORK ON THE PUBLIC SEWER (REGARDLESS OF WHETHER THE WORK IS CONSIDERED TO BE LOW, MEDIUM OR HIGH RISK) WITHOUT PRIOR AGREEMENT FROM SOUTH WEST WATER

<p>Low Risk Entry (NC1/Gas Check)</p> <p>Complete sections 3 & 8</p>	<p>Criteria: Manhole / inspection chamber up to 1.5m deep. Pipe less than 300mm diameter. No Access Certificate required if within the property or site boundary</p> <p>Confined space entry only by qualified persons to comply with the 'The Confined Space Regulations 1997' with adequate safe systems of work and emergency procedures.</p>	<input type="checkbox"/>
<p>Medium Risk Entry (NC2/NC3)</p> <p>Complete all sections</p>	<p>Criteria: Manhole depth greater than 1.5m, less than 7.0m with straight vertical access via fixed ladder or rungs. Excavation depth greater than 1.5m, less than 7m (or shallower if pipe greater than 225mm in diameter). NB. If the operative is not attached to a winch line at all times, the work must be classified as 'High Risk'.</p> <p>Access Certificate required Certification is required for every Operative involved in the proposed work: City and Guilds or CABWI Level 2 Award in Working in Medium Risk Confined Spaces in the Water Industry (6150-02).</p>	<input type="checkbox"/>
<p>High Risk Entry (NC4)</p> <p>Complete all sections</p>	<p>Criteria: Manhole depth greater than 3.0m with multiple stage landings. Excavation depth greater than 7.0m.</p> <p>Access Certificate required Certification is required for every Operative involved in the proposed work: City and Guilds or CABWI Level 2 Award in Working in High Risk Confined Spaces in the Water Industry (6150-03). Further information may be required following an initial assessment.</p>	<input type="checkbox"/>

Site information

Describe site location including hazards summary and confined space description classification:

Equipment

Please provide details of what equipment will be required including:

PPE, rescue equipment, tools, CAT scan, gas monitors, flow monitoring devices, mobile phones with signal, radios:

Personnel

The works supervisor must understand that it is their responsibility to ensure that all persons employed on this project are adequately confined space entry trained to EU skills standard (City and Guilds or CABWI) and suitably experienced to perform their tasks in a safe and appropriate manner.

Name of Works Supervisor:

Provide details of all Operatives who will be involved in the works, If more than 4 Operatives, further details can be listed on a separate attachment

Name of Operative	Certificate attached
1.	Yes / No
2.	Yes / No
3.	Yes / No
4.	Yes / No

Section 5: Methodology or sequence of works

Prior to works:

**Please provide details of work area preparation.
Is it safe: barriers, ventilation, atmospheric checks, isolations identified (PS discharges etc),
access established**

During works:

Please provide Safe Systems of Works for entry into confined space and sequence of works including detailed method of construction of connection.

E.g. Medium Risk; check detector every 5 minutes, ensure all tools (gas detector last) are removed and space is secured

Completing works:

Name of person responsible for notifying South West Water of any residual risks (even if to confirm there are none) and that works are complete

Daytime contact number: _____

Section 6: Emergency procedures

Name of person responsible for reporting any emergency situations or alerts to South West Water:

Role: _____

Please provide emergency contact numbers both on and off site, including local hospital details:

Gas Alerts

Entrant to evacuate immediately

Collapse (unknown reason)

Assumed gas alert, top man summons emergency assistance, top man reminded not to enter confined space under any circumstances

Injury / illness

Minor: Casualty to exit space if possible assisted by top man. Top man reminded not to enter confined space under any circumstances.

Major: Top man to summon emergency services and if appropriate to do so, recover casualty from space with rescue equipment.
Top man reminded not to enter confined space under any circumstances.

Section 7: Supporting documents/information

Please list any attached documents or provide additional relevant information:

Section 8: Declaration

- Work involving confined spaces must only be carried out between 08:00 and 16:00 hours on normal working days. Work carried outside of these times must be agreed with South West Water.
- Permission must be received before any work or entry is carried out on the public sewer network.
- Please contact the South West Water Developer Services Team as early as possible to arrange your inspection of the works. South West Water retains the right to have any connections laid open for inspection should suitable notice not be given.
- Failure to comply with the above procedure could compromise future permission to carry out work on South West Water sewer network.
- This form specifically relates to connections to the public sewer network and highlights generic risks associated with this task. It is the contractor's responsibility to highlight and detail any other reasonably foreseeable risks and have the appropriate Risk Assessments and Method Statements in place.

Please complete this section in block capitals

Name _____

Company (if applicable) _____

Signature _____

Date _____

Please return to:

Developer Services
South West Water
Peninsula House
Rydon Lane
Exeter
EX2 7HR

Email: DeveloperServicesAssetProtection@southwestwater.co.uk

Contact Us

For more information or assistance, please contact our Services Helpline:

Services Helpline: 0344 346 2020*
8am - 6pm Monday to Friday. Emergencies only at any other time.

Minicom users: 0800 169 9965
Email: DeveloperServices@southwestwater.co.uk

*03 numbers are charged at standard rates and will be included in any free minutes in a mobile or landline phone contract.