

This process only applies to gravity sewers and not to proposed adoptions where pumping stations are present this falls under further requirements. Further details on this would need to be obtained from the Sewer Adoptions Team.

Section 104 – **What you need to do when you finish sewer construction to allow your adoption application to progress:**

- On sewer construction completion, the developer is required to send South West Water (SWW) as-built drawings and manhole record cards (MHRCs) for all the adoptable sewers.
- **The developer must notify SWW when 50% occupancy is reached.**

We can then on receipt of the above carry out pre maintenance inspections:

- Our inspector will visit the site and inspect all of the proposed adoptable manholes and will issue you with a Site Inspection Record, either signing off the manholes or detailing defects which need rectifying. As-builts and MHRCs will also be reviewed on this visit by the inspector who will advise if they are to an acceptable standard or, if not, request changes as necessary.
- Any CCTV survey of the adoptable sewers provided to SWW for Pre-Maintenance purposes must be under 3 months old at the time of review and must be undertaken after the 50% occupancy level is reached.
- Will we also arrange and carry out a CCTV survey of the adoptable manholes. On receipt of the survey we will review the footage and issue an inspection record signing off the CCTV or detailing the defects which need rectifying. **Any further surveys relating to defects are to be carried out by the developer and sent in to SWW for our review and approval.**
- **The developer is responsible for ensuring that the sewers are clean prior to our CCTV survey to avoid aborted visits, you will be notified of the survey date.**
- Once the manholes and CCTV have been signed off we can issue a Provisional Completion (Maintenance Certificate). **Please note for this to happen, the legal agreement has to be completed.**

The scheme will be on maintenance for 12 months from the start date stated on the certificate. The developer is responsible for contacting SWW to request final inspection:

- SWW will then carry out final inspections of the proposed adoptable manholes.
- If the manholes are signed off, SWW will issue Final and Vesting Certificates; only at this point do the sewers become the responsibility of South West Water. If defects are found they must be rectified and signed off before this certification can be issued.

All as-built drawings, MHRCs and CCTV surveys should be sent to:

If Electronic Copies – **note we will require the CD to go with the CCTV report for us to review.**

Developerservicesseweradoptions@southwestwater.co.uk

Hard copies to be sent to:

Developer Services
South West Water
Rydon Lane
Exeter
EX2 7HN